



Client Referral Form

Incoming/ Outgoing Referrals To RTW

Referral Source: _____ Relationship to Client: _____ Tele#: _____

Address: _____ City: _____ State: _____ Zip: _____

Client Information

Name: _____ Age: _____ Gender: _____ DOB: _____

Race: _____ Insurance Type/#: _____ Phone: _____

Address: _____ City: _____

State: _____ Zip: _____ Email address: _____

Insurance Policy Holder

Name: _____ DOB: _____

Address: _____

Parent/Guardian: _____ Phone: _____

Address: _____

Custody order Yes ☐ No ☐ Provided custody order to the office Yes ☐ No ☐ Date provided _____

Have you been seen by another provider this year for this concern? Yes ☐ No ☐ Last date seen _____

Name and phone number for the last provider seen: _____

Client declines consent for coordination with PCP _____

Preferred appointment type

____ In-person

____ Virtual

Staff Use only: [Virtual Therapy Only] : Telehealth Approved for Client Yes _____ No _____

School, Agencies, and Professionals (PCP) Already Involved:

Name

Agency

Phone

Presenting concerns / reason for referral:

Signature: _____ **Date:** _____

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Please fax completed referral form and supporting documentation.